

Approved Minutes Draft

Regular City of Athol City Council Meeting  
Held in the Council Room in City Hall

Tuesday, October 2, 2018  
7:00pm Regular Council Meeting

Mayor Wachter called meeting to order: 7:00 P.M Visitors please sign in.

PLEDGE OF ALLEGIANCE ROLL CALL:

Present: Mayor Zichko; Councilman McDaniel; Councilman Hill; Councilman Spencer; Clerk/Treasurer, Lori Yarbrough; Public Works-Anthony Brandt; Not Present: Planner; & Attorney.

**OTHER BUSINESS:** None

**ACTION ITEMS:**

1) APPROVAL OF THE September 18<sup>th</sup> REGULAR MEETING MINUTES:

Motion by Hill, seconded by Spencer that we approve the last regular meeting on the 18<sup>th</sup>, minutes with/without amendments. \*DISCUSSION All in favor- Motion passed. ACTION ITEM

2) APPROVAL OF THE September 14<sup>th</sup> SPECIAL MEETING MINUTES:

Motion by Hill, seconded by Spencer that we approve the minutes for the workshop/special meeting on the 14<sup>th</sup>, minutes with/without amendments- this was to discuss with the varying agencies the preparation for the upcoming Town Hall for the Bond Election and education. \*DISCUSSION All in favor- Motion passed. ACTION ITEM

3) APPROVAL OF BILLS AS SUBMITTED: Motion by Spencer, seconded by Hill that we approve paying

Sept/October bills as submitted with/without amendments. \*DISCUSSION-All in favor- Motion passed. ACTION ITEM

4) DISCUSSION/APPROVAL of Tire purchase for the 1992 Chevy, city truck. Motion by Spencer,

seconded by McDaniel that we approve the purchase of 4 new tires for the city truck; allowing Anthony to see if he can get a bargain from Mr. Tire to give him the business, but with the Mayors discretion pick who you want.

\*DISCUSSION- Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; - Motion passed. ACTION ITEM

5) APPROVAL of RESOLUTION 2018-02 Fair Housing as needed for the Community Development Block

Grant Application (CDBG) Motion by Hill, seconded by McDaniel to approve Resolution #2108-02 on Fair

Housing. \*DISCUSSION by Nancy Mabile with Panhandle Area Council (PAC). Councilman Spencer would like to rescind this resolution in the event the Bond Election does not pass. Roll Call: Hill-yes; Spencer-yes; McDaniel-yes but doesn't really like the Fair Housing implications; - Motion passed. ACTION ITEM

6) APPROVAL of RESOLUTION 2018-03. Citizen Participation Plan as needed for the CDBG

application. Motion by McDaniel, seconded by Hill to approve Resolution #2108-03 on Citizen Participation

Plan. \*DISCUSSION by Nancy Mabile with Panhandle Area Council (PAC). Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; - Motion passed. ACTION ITEM

Nancy then took a moment to give the council an update on the Income survey, sharing that we have received enough surveys to count and qualify, but will keep it open and accept surveys before submitting to the

*NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*



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department of Commerce. She also gave the council a brief rundown of the information that is included in their approval of authorizing the Mayor's signature when its time to submit the block grant application.

7) APPROVAL/RATIFICATION of the Mayor's signature for professional services with Keller Associates for the work of creating a Transportation Plan. This is to be funded by the LHTAC grant for \$50,000.00 we received. Motion by McDaniel, seconded by Spencer that we approve the mayors' signature on the billing contract with Keller for the Transportation Plan. \*DISCUSSION Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; - Motion passed. ACTION ITEM

8) APPROVAL of RESOLUTION 2018-04 Inter-fund Transfer for the FY2018 from the General fund to the Street fund; and identifying committed funds in the General and Street fund balances. Motion by McDaniel, seconded by Hill to Approve Resolution #2018-04 an Inter-Fund Transfer of \$40,523.00 from the General fund to the Street fund; and committing \$5,000.00 for Reserves/Savings in general fund of the net position; also committing \$7,800.00 to Future Street Improvements (chip sealing) and \$1,000.00 to Future equipment both in the street fund of the net position. \*DISCUSSION Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; - Motion passed. ACTION ITEM

9) APPROVAL of RESOLUTION 2018-05 Inter-fund Transfer for the FY2018 from the Street fund to the Water fund. Motion by Spencer, seconded by Hill to Approve Resolution #2018-05 an Inter-Fund Transfer and repayment of \$39,323.00 from the street fund to the water fund as the final repayment for paying off the loader; and committing \$4,000.00 to Future Equipment and \$5,000 for Reserves/Savings both in the water fund of the net position; and commit \$25,000 of the water fund net position to Capital Improvements in the Water fund.\*DISCUSSION Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; - Motion passed. ACTION ITEM

REPORTS: None

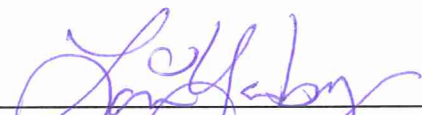
CHAMBER OF COMMERCE UPDATE- None


PUBLIC COMMENTS – Joe Torok inquired about obtaining a copy of the Block Grant application, and the resolutions discussed and approved tonight. Clerk Lori gave him copies of the resolutions just passed tonight (fair housing and the Citizen Participation Plan and said once an application has been completed he's welcome to come by city hall and request a copy.

ANNOUNCEMENTS City Council Spencer reminded everyone this is the last week of the ABC Farmer's Market and it's their fall harvest event, stop by! Councilman Hill asked about what we are doing regarding people living in trailers/RV's on properties– Clerk reminded him code allows for 30 days total per any 1 rolling year, and that anytime its noticed if you let city hall staff know we can document the date and watch. A friendly reminder would get sent out and then if its still a problem then it would go to Rand. / Staff- Lori nothing. Anthony -shared his first report and council really appreciated it, asked for him to do this every month at the 1st meeting/ / Mayor -asked if any of the council was interested in attending the AIC Water Academies on Wednesday November 7th, an all-day event. Councilman McDaniel shared interest, and clerk will call to find out last day he can register. Councilman McDaniel – see the included letter regarding Lori earning her Certification from Boise State and the ICCTFOA Certification of Municipal Clerk/Treasurer, congratulations Lori!

ADJOURNMENT at 7:43pm

ATTEST:

  
Lori Yarbrough, City Clerk/Treasurer

  
Mary J. Zichko, Mayor

Approved at Council on 10/16/18